

THEODORE HARTS
Supervisor
DANA STUTZKE
Highway Commissioner
FRANCES LEAL
Town Clerk
MARCY LAWRENCE
Assessor

TOWN OF STERLING

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Trustees:
THOMAS AUSMAN
RUTH M. STANLEY
WILLIAM C. MCGINN
KEN DUNCAN

BOARD OF TRUSTEE'S MEETING

MINUTES OF FEBRUARY 13, 2019

A meeting of Sterling Township Supervisor and the Board of Trustees of Sterling Township was held on February 13, 2019 at the Sterling Town Hall at 8:30 A.M. The meeting was called to order by the supervisor, Mr. Theodore Harts.

Item 2 – Roll Call – Elected officials of the Sterling Township board present included: Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan, and Mr. Harts. Also present were the highway commissioner, Mr. Stutzke and the assessor, Mrs. Lawrence and the clerk, Mrs. Leal. Trustee, Ruth Stanley was absent from this meeting. Others present were Mr. Russ Francis.

Item 3 – Pledge of Allegiance – Led by Mr. Ausman.

Item 4 – Approval of Agenda – Motion was made by Mr. McGinn and seconded by Mr. Duncan to approve the agenda as presented. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan, and Mr. Harts voted aye. Motion carried.

Item 5 – Approval of Minutes of Previous Meeting – Motion was made by Mr. Ausman and seconded by Mr. Duncan to approve the minutes of the previous meeting. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Item 6 – Communication from Visitors – Mrs. Shirley Vasquez from PADS spoke to the board about getting financial help with their programs. Mrs. Christy Zepezauer, representing Woodlawn Arts Academy, also spoke to the board about getting financial help with their programs. The board will get back to them.

Item 7 – Riverside Cemetery Report – Mr. Francis handed out a new price list for services at the cemetery to the board and also talked about burials and overtime at the cemetery.

Item 8 – Assessor Report - Mrs. Lawrence said that her office is busy with exemptions and she and her staff go to the Senior Center on Mondays to help them fill out exemption papers.

Item 9 – Clerk Report – Mrs. Leal said that the notices for the budget process were published in the paper. The 2019 tentative budgets for the township and the highway are on file at the clerk's office.

Item 10 – Highway Commissioner Report – Mr. Stutzke said that he just got 175 tons of salt in. They have been using a lot of salt with the bad weather we have been having. He also mentioned that he has hired Mike Tabor full time.

Item 11 – Supervisor Report –Bills

Town Fund - \$53,350.33 - Motion was made by Mr. Ausman and seconded by Mr. McGinn

to authorize and pay the expenses of the Town Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

General Assistance - \$9,484.60 - Motion was made by Mr. Ausman and seconded by Mr. Duncan to authorize and pay the expenses of the General Assistance Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Town IMRF Fund - \$863.02 - Motion was made by Mr. Duncan and seconded by Mr. Ausman to authorize and pay the expenses of the Town IMRF. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan, and Mr. Harts all voted aye. Motion carried.

Community Development - \$1,864.53 - Motion was made by Mr. Duncan and seconded by Mr. McGinn to authorize and pay the expenses of the Community Development Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Town Social Security - \$1,270.63 - Motion was made by Mr. McGinn and seconded by Mr. Duncan to authorize and pay the expenses of the Town Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Riverside Cemetery - \$3,540.88 - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Riverside Cemetery Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Cemetery Payroll - \$18,062.04 - Motion was made by Mr. McGinn and seconded by Mr. Ausman to authorize and pay the expenses of the Riverside Payroll Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Road and Bridge Fund - \$12,833.42 - Motion was made by Mr. McGinn and seconded by Mr. Ausman to authorize and pay the expenses of the Road and Bridge Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan, and Mr. Harts voted aye. Motion carried.

Road Tax Fund \$1,211.25 - Motion was made by Mr. Ausman and seconded by Mr. Duncan to authorize and pay the expenses of the Road Tax Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Highway Social Security Fund - \$740.

Highway IMRF Fund - \$571.59

Motion was made by Mr. Ausman and seconded by Mr. Duncan to authorize and pay the expenses of the Social Security Fund and the Hwy IMRF. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Item 11 – Supervisor Report:

Mr. Harts reported that a new Grant form has been put together which will be used every time a grant

is given out.

He also said that a new cemetery manager has been hired. Mr. Kevin Carroll will be the new cemetery manager.

Mr. Harts and Mrs. Sotelo met with Mr. Birdsley about the youth program that will be implemented in the near future. This new program will be held at Challand Middle School.

Item 12– New Business - NONE

Item 13– Old Business – NONE

Item 14– Closed Session- (Pursuant to the IL. State Statute 5ILCS 120/2 c). - NONE

Item 14– Communication from Visitors – NONE

Item 15– Adjournment – Motion was made by Mr. Ausman and seconded by Mr. McGinn to adjourn this meeting. Motion carried unanimously. Next meeting will be held on Wednesday, February 27, 2019 at 8:30 am, at 108 Fourth Avenue, Suite 2 in Sterling.

Frances Leal,
Township Clerk