

THEODORE HARTS
Supervisor
DANA STUTZKE
Highway Commissioner
FRANCES LEAL
Town Clerk
MARCY LAWRENCE
Assessor

TOWN OF STERLING

108 Fourth Ave. - Suite #2
STERLING, ILLINOIS 61081
Phone (815) 625-3990
Fax (815) 625-3193

Trustees:
TOMAS AUSMAN
RUTH M. STANLEY
WILLIAM C. MCGINN
KEN DUNCAN

BOARD OF TRUSTEE'S MEETING

MINUTES OF JANUARY 10, 2018

A meeting of Sterling Township Supervisor and the Board of Trustees of Sterling Township was held on January 10, 2018 at the Sterling Town Hall at 8:30 am. The meeting was called to order by the supervisor, Mr. Theodore Harts.

Item 2 – Roll Call – Elected officials of the Sterling Township board present included: Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan, and Mr. Harts. Also present were the highway commissioner, Mr. Stutzke; the assessor, Mrs. Lawrence; and the clerk, Mrs. Leal.

Others present were Mrs. Sotelo, Mr. Sotelo, Ms. Rundall, Mr. Gould.

Item 3 – Pledge of Allegiance – Led by Mr. Duncan.

Item 4 – Approval of Agenda – Motion was made by Mr. Duncan and seconded by Mr. McGinn to approve the agenda as presented. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Item 5 – Approval of Minutes of Previous Meeting – Motion was made by Mr. Ausman and seconded by Mr. McGinn to approve the minutes of the previous meeting. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Item 6 – Communication from Visitors – NONE

Item 7 – Riverside Cemetery Report – Mr. Sotelo handed out the report for lots and burials for the year.

Item 8 – Assessor Report – Mrs. Lawrence said that her office will be busy with senior exemptions and hearings that are coming up.

Item 9 – Clerk Report – NONE

Item 10 – Highway Commissioner Report – Mr. Stutzke said that they were very busy Christmas week plowing snow and right now he is putting into plan the roads he will be repairing this year.

Item 11 – Supervisor Report –Bills

Town Fund - \$19,514.89 - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Town Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

General Assistance - \$8,264.36 - Motion was made by Mr. McGinn and seconded by Mr. Duncan to authorize and pay the expenses of the General Assistance Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Town IMRF Fund - \$1,790.23 - Motion was made by Mr. Ausman and seconded by Mr. Duncan to authorize and pay the expenses of the Town IMRF. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Community Development - \$3,771.90 - Motion was made by Mr. Duncan and seconded by Mr. Ausman to authorize and pay the expenses of the Community Development Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Town Social Security - \$2,135.12 - Motion was made by Mr. Duncan and seconded by Mr. Ausman to authorize and pay the expenses of the Town Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Cemetery Fund - \$5,554.65 - Motion was made by Mr. Ausman and seconded by Mr. Duncan to authorize and pay the expenses of the Cemetery Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Cemetery Payroll - \$14,692.17 - Motion was made by Mr. McGinn and seconded by Mr. Duncan to authorize and pay the expenses of the Cemetery Payroll Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Road and Bridge Fund - \$9,744.79 - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Road and Bridge Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Road Tax Fund - \$1,187.50 - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Road Tax Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Equipment & Building Fund - \$7,515.77 - Motion was made by Mr. Ausman and seconded by Mr. Duncan to authorize and pay the expenses of the Equipment & Building Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Special Bridge Fund - \$275 - Motion was made by Mr. McGinn and seconded by Mr. Duncan to authorize and pay the expenses of the Special Bridge Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Highway Social Security Fund - \$529.48 - Motion was made by Mr. McGinn and seconded by

Mr. Ausman to authorize and pay the expenses of the Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Highway IMRF - \$573.65 - Motion was made by Mr. Duncan and seconded by Mr. Ausman to authorize and pay the expenses of the Highway IMRF. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Item 11 – Supervisor/Staff Reports

Mr. Paul Gould reported to the board all of the work that has been done to the new building and the CFY Building.

Supervisor, Mr. Harts spoke about the disposal of certain township records. The state has been contacted and he has been working with them about the disposal.

Item 12– New Business – Sexual Harassment Policy/Ordinance. – The policy and ordinance for sexual harassment was discussed. A motion was made by the supervisor, Mr. Harts, to accept and approve the policy and ordinance as presented. This policy/ordinance being voted on is for the Township’s office, the Assessor’s office, the Highway department and Riverside Cemetery. The motion was so moved by Mr. Ausman and seconded by Mr. Duncan to accept the policy/ordinance as presented. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Item 13– Old Business - NONE

Item 14– Closed Session - (Pursuant to the IL. State Statute 5ILCS 120/2 c). - NONE

Item 15– Communication from Visitors – NONE

Item 16– Adjournment – Motion was made by Mr. Ausman and seconded by Mr. Duncan to adjourn this meeting. Motion carried unanimously. Next meeting will be held on Wednesday, January 24, 2018 at 8:30 A.M. at 108 Fourth Avenue, Suite 2 in Sterling.

Frances Leal,
Township Clerk