

THEODORE HARTS
Supervisor
DANA STUTZKE
Highway Commissioner
FRANCES LEAL
Town Clerk
MARCY LAWRENCE
Assessor

TOWN OF STERLING

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Trustees:
THOMAS AUSMAN
RUTH M. STANLEY
WILLIAM C. MCGINN
KEN DUNCAN

BOARD OF TRUSTEE'S MEETING

MINUTES OF OCTOBER 24th, 2018

A meeting of Sterling Township Supervisor and the Board of Trustees of Sterling Township was held on October 24th at the Sterling Town Hall at 8:30 am. The meeting was called to order by the supervisor, Mr. Theodore Harts.

Item 2 – Roll Call – Elected officials of the Sterling Township board present included: Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan, Mrs. Stanley, and Mr. Harts. Also present were the highway commissioner, Mr. Stutzke and the assessor, Mrs. Lawrence and the clerk, Mrs. Leal. Others present were Mrs. Schneider, Ms. Rundall, Mr. Sotelo, Mrs. Sotelo and Mr. Russ Francis.

Item 3 – Pledge of Allegiance – Led by Mrs. Lawrence.

Item 4 – Approval of Agenda – Motion was made by Mr. McGinn and seconded by Mrs. Stanley to approve the agenda as presented. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Item 5 – Approval of Minutes of Previous Meeting – Motion was made by Mr. Ausman and seconded by Mrs. Stanley to approve the minutes of the previous meeting. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Item 6 – Communication from Visitors – NONE

Item 7 – Riverside Cemetery Report – Manager, Mr. Sotelo reported that they are working on the fall cleanup at the cemetery. He and his staff also fixed and painted the fence at the cemetery.

Item 8 – Assessor Report – Assessor, Mrs. Lawrence handed out a 3rd Quarterly Sales Report. She said that they are busy with appeals since assessments went out in September.

Item 9 – Clerk Report – NONE

Item 10 – Highway Commissioner Report – The highway commissioner, Mr. Stutzke said that there was an accident involving the township dump truck. They are looking into repairing it before the winter snow begins. The crew is busy working on the tubes and culverts.

Item 11 – Supervisor Report –Bills

Town Fund - \$22,593.54 - Motion was made by Mr. Ausman and seconded by Mrs. Stanley to authorize and pay the expenses of the Town Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

General Assistance - \$3,171.40 - Motion was made by Mr. McGinn and seconded by Mrs. Stanley to authorize and pay the expenses of the General Assistance Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Town IMRF Fund - \$1,101.78 - Motion was made by Mrs. Stanley and seconded by Mr. Duncan to authorize and pay the expenses of the Town IMRF. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Community Development - \$675.00 - Motion was made by Mr. McGinn and seconded by Mrs. Stanley to authorize and pay the expenses of the Community Development Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Town Social Security - \$1,051.77 - Motion was made by Mr. Ausman and seconded by Mrs. Stanley to authorize and pay the expenses of the Town Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Road and Bridge Fund - \$6,976.71 - Motion was made by Mrs. Stanley and seconded by Mr. Ausman to authorize and pay the expenses of the Road and Bridge Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan, and Mr. Harts voted aye. Motion carried.

Road Tax Fund \$1,211.25 - Motion was made by Mrs. Stanley and seconded by Mr. Ausman to authorize and pay the expenses of the Road Tax Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan, and Mr. Harts voted aye. Motion carried.

Equipment & Building - \$13,937.34 - Motion was made by Mrs. Stanley and seconded by Mr. Ausman to authorize and pay the expenses of the Equipment & Building Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan, and Mr. Harts voted aye. Motion carried.

Highway Social Security Fund - \$511.25

Highway IMRF Fund -\$610.18

Motion was made by Mrs. Stanley and seconded by Mr. Duncan to authorize and pay the expenses of the Highway Social Security Fund and the Highway IMRF. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Item 11 – Supervisor Report:

Supervisor Mr. Harts explained to the board about the Bidding Packet. He also reminded the board of the next meeting, which will be on a Thursday not a Wednesday. He talked about the staff retreat that they went to a couple of weeks ago. Anyone wishing to see the agenda for the November conference can see it in the last issue of the Perspective Magazine.

Item 12– New Business – NONE

Item 13– Old Business – Bidding Packet – Mr. Ausman made a motion seconded by Mr. McGinn to take the Bidding Packet off the table to further discuss and vote on it. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried. After discussion, Mr. Ausman made a motion seconded by Mr. McGinn to accept the Bidding Packet as presented. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Item 14– Closed Session- (Pursuant to the IL. State Statute 5ILCS 120/2 c). – PERSONNEL

Motion was made by Mr. Ausman and seconded by Mrs. Stanley to move into closed session regarding personnel. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried. Discussion was held in closed session. Mr. Ausman then made a motion seconded by Mr. McGinn to close executive session and go into the regular meeting. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Item 14– Communication from Visitors – NONE

Item 15– Adjournment – Motion was made by Mr. Ausman and seconded by Mrs. Stanley to adjourn this meeting. Motion carried unanimously. Next meeting will be held on Thursday, November 15, 2018, at 8:30 am, at 108 Fourth Avenue, Suite 2 in Sterling.

Frances Leal,
Township Clerk