

THEODORE HARTS  
Supervisor  
DANA STUTZKE  
Highway Commissioner  
FRANCES LEAL  
Town Clerk  
MARCY LAWRENCE  
Assessor

## TOWN OF STERLING

108 Fourth Ave. - Suite #2  
STERLING, ILLINOIS 61081  
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Trustees:  
THOMAS AUSMAN  
RUTH M. STANLEY  
WILLIAM C. MCGINN  
KEN DUNCAN

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### BOARD OF TRUSTEE'S MEETING

MINUTES OF NOVEMBER 15, 2018

A meeting of Sterling Township Supervisor and the Board of Trustees was held on November 15, at the Sterling Town Hall at 8:30 am. The meeting was called to order by the supervisor, Mr. Theodore Harts.

**Item 2 – Roll Call** – Elected officials of the Sterling Township board present included: Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan, and Mr. Harts. Also present were the highway commissioner, Mr. Stutzke and the assessor, Mrs. Lawrence and the clerk, Mrs. Leal. Others present were Mrs. Schneider, Ms. Rundall, Mr. Sotelo, Mrs. Sotelo, Mr. Gould, Ricky Barajas, and Mr. Russ Francis.

**Item 3 – Pledge of Allegiance** – Led by Mrs. Stanley.

**Item 4 – Approval of Agenda** – Motion was made by Mr. McGinn and seconded by Mrs. Stanley to approve the agenda as presented. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan, Mrs. Stanley, and Mr. Harts voted aye. Motion carried.

**Item 5 – Approval of Minutes of Previous Meeting** – Motion was made by Mr. Ausman and seconded by Mrs. Stanley to approve the minutes of the previous meeting. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Item 6 – Communication from Visitors – NONE**

**Item 7 – Riverside Cemetery Report** – Mr. Sotelo said that at the November conference he learned about the “Ashes Garden”. He would like the cemetery to have one in the future. He also learned that you don't have to pay prevailing wages for tree maintenance. He also gave out a “ Lots Sold and burials” report.

**Item 8 – Assessor Report** – Mrs. Lawrence said that she had 60 appeal responses and is waiting for the scheduling of the hearings. She thanked her staff for the hard work they have done dealing with the appeals.

**Item 9 – Clerk Report – NONE**

**Item 10 – Highway Commissioner Report** – Commissioner, Mr. Stutzke said that TOIRMA has reimbursed the highway for the truck that was in an accident. Right now the highway men are getting ready for the Thanksgiving give-a-way.

**Item 11 – Supervisor Report –Bills**

**Town Fund - \$34,178.85** - Motion was made by Mrs. Stanley and seconded by Mr. Ausman to

authorize and pay the expenses of the Town Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**General Assistance - \$9,285.73** - Motion was made by Mrs. Stanley and seconded by Mr. Ausman to authorize and pay the expenses of the General Assistance Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Town IMRF Fund - \$2,137.09** - Motion was made by Mr. McGinn and seconded by Mrs. Stanley to authorize and pay the expenses of the Town IMRF. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Community Development - \$3,009.40** - Motion was made by Mr. Ausman and seconded by Mrs. Stanley to authorize and pay the expenses of the Community Development Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Town Social Security - \$2,050.54** - Motion was made by Mrs. Stanley and seconded by Mr. Duncan to authorize and pay the expenses of the Town Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Cemetery Fund - \$7,028.24** - Motion was made by Mr. Ausman and seconded by Mrs. Stanley to authorize and pay the expenses of the Cemetery Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Cemetery Payroll - \$13,158.28** - Motion was made by Mr. McGinn and seconded by Mrs. Stanley to authorize and pay the expenses of the Cemetery Payroll Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Road and Bridge Fund -\$7,452.87**- Motion was made by Mrs. Stanley and seconded by Mr. Ausman to authorize and pay the expenses of the Road and Bridge Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan, and Mr. Harts voted aye. Motion carried.

**Highway Social Security Fund - \$420.44** - Motion was made by Mrs. Stanley and seconded by Mr. Duncan to authorize and pay the expenses of the Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Highway IMRF Fund - \$501.79** - Motion was made by Mr. Ausman and seconded by Mrs. Stanley to authorize and pay the expenses of the Highway IMRF. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Item 11 – Trustee and Supervisor/Staff Reports:**

**Trustee, Mrs. Stanley** stated that the November conference went very well.

**Mrs. Sotelo** presented to the board a report on the CFY rentals.

**Mrs. Schneider** gave the board a copy of the Township Levy which will be voted on the meeting of December 12, 2018.

**Mr. Harts** introduced our new employee Mr. Ricky Barajas, which will be working as a backup for Mr. Gould. Mr. Harts also said that every employee has a backup now in case of an emergency. He and the finance director will meet next month to start working on the 2019 budget. The all-staff retreat will be on Dec. 20 at the CFY. The Christmas dinner will be on December 13, at 6pm at the CFY.

**Item 12– New Business – Township Health Insurance** – Mr. Harts presented the packets for the health insurance for the coming year. After discussion a motion was made by Mrs. Stanley and seconded by Mr. Ausman to accept the new health insurance which will coordinate with the Ameriflex program for next year as presented. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Item 13– Old Business – NONE**

**Item 14– Closed Session- (Pursuant to the IL. State Statute 5ILCS 120/2 c). - NONE**

**Item 14– Communication from Visitors – NONE**

**Item 15– Adjournment** – Motion was made by Mr. Ausman and seconded by Mrs. Stanley to adjourn this meeting. Motion carried unanimously. Next meeting will be held on November 28, 2018 at 8:30 am, at 108 Fourth Avenue, Suite 2 in Sterling.

Frances Leal,  
Township Clerk