

THEODORE HARTS
Supervisor
DANA STUTZKE
Highway Commissioner
FRANCES LEAL
Town Clerk
MARCY LAWRENCE
Assessor

TOWN OF STERLING

108 Fourth Ave. - Suite #2
STERLING, ILLINOIS 61081
Phone (815) 625-3990
Fax (815) 625-3193

Trustees:
THOMAS AUSMAN
RUTH M. STANLEY
WILLIAM C. MCGINN
KEN DUNCAN

BOARD OF TRUSTEE'S MEETING

MINUTES OF DECEMBER 20, 2018

A meeting of Sterling Township Supervisor and the Board of Trustees of Sterling Township was held on December 20th at the Sterling Town Hall at 8:30 A.M. The meeting was called to order by the supervisor, Mr. Theodore Harts.

Item 2 – Roll Call – Elected officials of the Sterling Township board present included: Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan, Mrs. Stanley and Mr. Harts. Also present were the highway commissioner, Mr. Stutzke; the assessor, Mrs. Lawrence; and the deputy clerk, Angie Schneider. Mrs. Leal was absent.

Others present were Mrs. Sotelo, Mr. Sotelo, Ms. Rundall, and Mr. Gould.

Item 3 – Pledge of Allegiance – Led by Mrs. Stanley.

Item 4 – Approval of Agenda – Motion was made by Mr. McGinn and seconded by Mrs. Stanley to approve the agenda as presented. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Item 5 – Approval of Minutes of Previous Meeting – Motion was made by Mr. Ausman and seconded by Mrs. Stanley to approve the minutes of the previous meeting. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan, and Mr. Harts voted aye. Motion carried.

Item 6 – Communication from Visitors - None

Item 7 – Riverside Cemetery Report Mr. Sotelo said that he has updated the 2019 price sheet and he will present it at the next board meeting.

Item 8 – Assessor Report – Mrs. Lawrence said that her annual assessor's meeting was held yesterday, December 19th, at Whiteside County and she received her books for 2019. Her appeals are scheduled for January 28th and she estimates that she was about 10 appeals. Regency is splitting their parcels from one unit to individual units so that will be a big project for her in 2019.

Item 9 – Clerk Report – None

Item 10 – Highway Commissioner Report – Mr. Stutzke said that they had salt come in. He plans to trade in the trailer that holds the skid loader for a larger one. The current trailer is too small. He will lose around \$1,000 from the original value of the old trailer.

Item 11 – Supervisor Report –Bills

Town Fund - \$24,158.12 - Motion was made by Mr. Ausman and seconded by Mr. McGinn

to authorize and pay the expenses of the Town Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Mrs. Stanley asked why there were two Carpetland bills. Mrs. Sotelo explained that the smaller bill was for a carpeted area at the Center for Youth and the larger bill is for the rest of the flooring in the basement.

General Assistance - \$3,505.72 Motion was made by Mrs. Stanley and seconded by Mr. Duncan to authorize and pay the expenses of the General Assistance Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Town IMRF Fund - \$1,226.10 Motion was made by Mr. McGinn and seconded by Mrs. Stanley to authorize and pay the expenses of the Town IMRF. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Community Development - \$2,176.19 - Motion was made by Mr. Ausman and seconded by Mrs. Stanley to authorize and pay the expenses of the Community Development Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Town Social Security - \$1,266.52 - Motion was made by Mrs. Stanley and seconded by Mr. McGinn to authorize and pay the expenses of the Town Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Road and Bridge Fund- \$21,761.10 Motion was made by Mrs. Stanley and seconded by Mr. McGinn to authorize and pay the expenses of the Road and Bridge Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan, and Mr. Harts voted yea. Motion carried.

Mrs. Stanley asked about the credit from Smith Farms. Mr. Stutzke explained that there was an accident that tore out one of the reflector posts. The credit is the payment from Smith Farms to replace it.

Mrs. Stanley also asked about the culvert expense. Mr. Stutzke said that the cost was for 3 separate jobs.

Road Tax Fund - \$15,496.25 Motion was made by Mrs. Stanley and seconded by Mr. Duncan to authorize and pay the expenses of the Road Tax Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Highway Social Security Fund - \$700.77 Motion was made by Mr. McGinn and seconded by Mrs. Stanley to authorize and pay the expenses of the Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Highway IMRF Fund - \$717.01

Motion was made by Mr. McGinn and seconded by Mrs. Stanley to authorize and pay the

expenses of the Highway IMRF Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Item 11 – Supervisor/Staff Reports

a. Information/

Mr. Harts said that the Christmas dinner went well. He said he would like suggestions for next year.

The office will be closed next week for the Christmas holiday and will reopen on Wednesday, January 2nd, 2019.

The all staff retreat is today at 11:00. Any elected official is welcome to give a speech.

Beginning in January, the clerk will attest to the Supervisor's signature for all of the bills that the Township pays. There will be a check listing report that the Supervisor and the clerk will sign. We will keep these records at the Town hall and at the Center for Youth building.

Mr. Stutzke said that during the last big snow storm, one of the trucks had to be towed. It was towed by Johnson's towing and when Mr. Stutzke called to inquire about the bill the owner said that they are not going to charge us.

Item 12– New Business – budget transfers

Motion was made by Mr. Ausman and seconded by Mrs. Stanley to approve the budget transfers as presented for the Town and for Riverside Cemetery. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Item 13– Old Business- None

Item 14– Closed Session- (Pursuant to the IL. State Statute 5ILCS 120/2 c).

Motion was made by Mr. Ausman and seconded by Mrs. Stanley to go into closed session for the purpose of personnel. Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Motion was made by Mr. Ausman and seconded by Mrs. Stanley to go back into open session. Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Item 15– Communication from Visitors – None

Item 16– Adjournment – Motion was made by Mrs. Stanley and seconded by Mr. McGinn to adjourn this meeting. Motion carried unanimously. Next meeting will be held on Wednesday, January 9th, 2019 at 8:30 A.M. at 108 Fourth Avenue, Suite 2 in Sterling.

Frances Leal,
Township Clerk