

THEODORE HARTS
Supervisor
DANA STUTZKE
Highway Commissioner
FRANCES LEAL
Town Clerk
MARCY LAWRENCE
Assessor

TOWN OF STERLING

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Trustees:
THOMAS AUSMAN
RUTH M. STANLEY
WILLIAM C. MCGINN
KEN DUNCAN

BOARD OF TRUSTEE'S MEETING

MINUTES OF JANUARY 9, 2019

A meeting of Sterling Township Supervisor and the Board of Trustees of Sterling Township was held on January 9 at the Sterling Town Hall at 8:30 A.M. The meeting was called to order by the supervisor, Mr. Theodore Harts.

Item 2 – Roll Call – Elected officials of the Sterling Township board present included: Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan, and Mr. Harts. Also present were the highway commissioner, Mr. Stutzke and the assessor, Mrs. Lawrence and the clerk, Mrs. Leal. Trustee, Ruth Stanley was absent from this meeting. Others present were Mrs. Schneider, Mr. Sotelo, Mrs. Sotelo, and Ms. Rundall.

Item 3 – Pledge of Allegiance – Led by Mr. Stutzke.

Item 4 – Approval of Agenda – Motion was made by Mr. McGinn and seconded by Mr. Ausman to approve the agenda as presented. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan, and Mr. Harts voted aye. Motion carried.

Item 5 – Approval of Minutes of Previous Meeting – Motion was made by Mr. Ausman and seconded by Mr. Duncan to approve the minutes of the previous meeting. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Item 6 – Communication from Visitors – Mr. Matt Birdsley, representing Challand Middle School, spoke to the trustees about an after school tutoring program. The program is going very well and they would like to hire three students (juniors and seniors) to help tutor the kids in the program. Mr. Birdsley is looking for financial help from the township for the tutoring program.

Item 7 – Riverside Cemetery Report – Mr. Sotelo gave out a Lots and Burials report to the board. He also gave out a cemetery sales report to the board.

Item 8 – Assessor Report - Mrs. Lawrence said that she has hearings coming up on January 28 & 30. She also said that the Senior exemptions will be mailed out soon.

Item 9 – Clerk Report – Mrs. Leal told the board that she filed the levies with the county clerk, Ms. Dana Nelson, before the last Tuesday in December. The meeting dates and the holiday schedules will be presented and voted on at the next meeting.

Item 10 – Highway Commissioner Report – Mr. Stutzke reported that the highway department is busy working on and patching roads. He is also busy working on his budget.

Item 11 – Supervisor Report –Bills

Town Fund - \$13,271.80 - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Town Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

General Assistance - \$ 4,517.15 - Motion was made by Mr. Duncan and seconded by Mr. McGinn to authorize and pay the expenses of the General Assistance Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Town IMRF Fund - \$1226.10 - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Town IMRF. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan, and Mr. Harts all voted aye. Motion carried.

Community Development - \$2,960.00 - Motion was made by Mr. Ausman and seconded by Mr. Duncan to authorize and pay the expenses of the Community Development Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Town Social Security - \$ 1,259.76 - Motion was made by Mr. Ausman and seconded by Mr. Duncan to authorize and pay the expenses of the Town Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Riverside Cemetery - \$3,479.49 - Motion was made by Mr. Ausman and seconded by Mr. Duncan to authorize and pay the expenses of the Riverside Cemetery Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Cemetery Payroll - \$10,914.81 - Motion was made by Mr. Ausman and seconded by Mr. Duncan to authorize and pay the expenses of the Riverside Payroll Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Road and Bridge Fund - \$ 6,589.98 - Motion was made by Mr. Duncan and seconded by Mr. Ausman to authorize and pay the expenses of the Road and Bridge Fund as amended. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan, and Mr. Harts voted aye. Motion carried.

Road Tax Fund \$1,211.25 - Motion was made by Mr. McGinn and seconded by Mr. Duncan to authorize and pay the expenses of the Road Tax Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Equipment & Building Fund - \$15,237.00 - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Equipment and Building Fund as amended. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Highway Social Security Fund - \$525.04 - Motion was made by Mr. Ausman and seconded by

Mr. McGinn to authorize and pay the expenses of the Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Highway IMRF Fund - \$626.62

Motion was made by Mr. McGinn and seconded by Mr. Ausman to authorize and pay the expenses of the Hwy IMRF Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Item 11 – Trustee and Supervisor/Staff Reports:

Ms. Rundall gave a General Assistance report. She also handed out a new directory for the township employees.

Item 12– New Business - Supervisor, Mr. Harts handed out a resignation letter he received from the cemetery manager, Mr. Michael Sotelo. Mr. Sotelo’s last day of employment is January 18, 2019. A motion was made by Mr. Ausman that the board accept, with regret, the resignation letter from Mr. Sotelo. It was seconded by Mr. McGinn. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Item 13– Old Business – NONE

Item 14– Closed Session- (Pursuant to the IL. State Statute 5ILCS 120/2 c).

RE: PERSONNEL

Mr. Ausman made a motion, seconded by Mr. Duncan to go into executive session. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Discussion was had in executive session. Motion was made by Mr. Ausman and seconded by Mr. Duncan to close executive session and go back into the regular meeting. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Item 14– Communication from Visitors – NONE

Item 15– Adjournment – Motion was made by Mr. Ausman and seconded by Mr. Duncan to adjourn this meeting. Motion carried unanimously. Next meeting will be held on January 23 at 8:30 am, at 108 Fourth Avenue, Suite 2 in Sterling.

Frances Leal,
Township Clerk