

THEODORE HARTS  
Supervisor  
DANA STUTZKE  
Highway Commissioner  
FRANCES LEAL  
Town Clerk  
MARCY LAWRENCE  
Assessor

## TOWN OF STERLING

108 Fourth Ave. - Suite #2  
STERLING, ILLINOIS 61081  
Phone (815) 625-3990  
Fax (815) 625-3193

Trustees:  
THOMAS AUSMAN  
RUTH M. STANLEY  
WILLIAM C. MCGINN  
KEN DUNCAN

---

BOARD OF TRUSTEE'S MEETING

MINUTES OF NOVEMBER 14, 2019

A meeting of Sterling Township Board of Trustees was held on November 14, at the Sterling Town Hall at 8:30 am. The meeting was called to order by the supervisor, Mr. Theodore Harts.

**Item 2 – Roll Call** – Elected officials of the Sterling Township board present included: Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts. Also present were the highway commissioner, Mr. Stutzke and the assessor, Mrs. Lawrence and the clerk, Mrs. Leal. Others present were Mrs. Schneider, Ms. Rundall, Mrs. Sotelo and Mr. Carroll.

**Item 3 – Pledge of Allegiance** – Led by Mr. Duncan.

**Item 4 – Approval of Agenda** – Motion was made by Mr. McGinn and seconded by Mrs. Stanley to approve the agenda as presented. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts voted aye. Motion carried.

**Item 5 – Approval of Minutes of Previous Meeting** – Motion was made by Mr. Ausman and seconded by Mrs. Stanley to approve the minutes of the previous meeting. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts voted aye. Motion carried.

**Item 6 – Communication from Visitors – NONE**

**Item 7 – Riverside Cemetery Report** – Mr. Carroll handed out a Sales and Burial report. He also updated the board on the Mausoleum roof that is being worked on.

**Item 8 – Assessor Report** – Mrs. Lawrence reported that her office is busy wrapping up appeals and complaints.

**Item 9 – Clerk Report** – The clerk, Mrs. Leal, reminded the departments that levies were due soon because levies need to be displayed for the public thirty days before being voted on.

**Item 10 – Highway Commissioner Report** – Mr. Stutzke said that the highway department is getting ready for the thanksgiving baskets giveaway. They are also busy clearing up snow.

**Item 11 – Supervisor Report –Bills**

**Town Fund - \$36,587.17-** Motion was made by Mr. McGinn and seconded by Mr. Duncan

to authorize and pay the expenses of the Town Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**General Assistance - \$11,880.04** - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the General Assistance Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Town IMRF Fund - \$1,536.70** - Motion was made by Mr. McGinn and seconded by Mr. Duncan to authorize and pay the expenses of the Town IMRF. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Community Development - \$2,664.01** - Motion was made by Mr. Ausman and seconded by Mrs. Stanley to authorize and pay the expenses of the Community Development Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Town Social Security - \$2,193.93** - Motion was made by Mr. McGinn and seconded by Mrs. Stanley to authorize and pay the expenses of the Town Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Riverside Cemetery - \$3,384.30** - Motion was made by Mr. Ausman and seconded by Mrs. Stanley to authorize and pay the expenses of the Riverside Cemetery Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Cemetery Payroll - \$12,623.15** - Motion was made by Mr. Ausman and seconded by Mrs. Stanley to authorize and pay the expenses of the Riverside Payroll Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Road and Bridge Fund - \$19,743.17** - Motion was made by Mrs. Stanley and seconded by Mr. Ausman to authorize and pay the expenses of the Road and Bridge Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts voted aye. Motion carried.

**Equipment & Building Fund - \$295.05** - Motion was made by Mrs. Stanley and seconded by Mr. McGinn to authorize and pay the expenses of the Equipment & Building Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts voted aye. Motion carried.

**Highway Social Security Fund - \$416.21**

**Highway IMRF Fund - \$346.03**

Motion was made by Mr. Duncan and seconded by Mrs. Stanley to authorize and pay the expenses of the Social Security Fund and the Hwy IMRF Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Item 11 – Trustee and Supervisor/Staff Reports:**

**Trustee, Mrs. Stanley** said that the November conference went very well.

**Ms. Rundall** reported on the township health insurance. This will be voted on at the next meeting.

**Mrs. Schneider** reported that the township has received a \$2,000. grant from Wal-Mart for the Thanksgiving baskets. The township thanks Mrs. Schneider for her efforts.

**Supervisor, Mr. Harts** said that the first trip for the "Ready Youth" program will be on December 23. He also reported that the "Right Direction" program is also going very well.

Mr. Harts and the finance director are working on updating the personnel policy for the township.

**Item 12– New Business – Insurance Resolution** - The supervisor presented a health insurance resolution to the board, authorizing all part-time employees the option of purchasing health, dental and vision insurance through the township. The part-time employee will be paying for their own insurance through payroll. A motion was made by Mrs. Stanley and seconded by Mr. Duncan to pass and adopt the insurance resolution. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Item 13– Old Business – NONE**

**Item 14– Closed Session- (Pursuant to the IL. State Statute 5ILCS 120/2 c). - NONE**

**Item 14– Communication from Visitors – NONE**

**Item 15– Adjournment** – Motion was made by Mr. Ausman and seconded by Mr. McGinn to adjourn this meeting. Motion carried unanimously. Next meeting will be held on November 27, 2019. at 8:30 am, at 108 Fourth Avenue, Suite 2 in Sterling.

Frances Leal,  
Township Clerk