

THEODORE HARTS
Supervisor
DANA STUTZKE
Highway Commissioner
FRANCES LEAL
Town Clerk
MARCY LAWRENCE
Assessor

TOWN OF STERLING

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Trustees:
THOMAS AUSMAN
RUTH M. STANLEY
WILLIAM C. MCGINN
KEN DUNCAN

BOARD OF TRUSTEE'S MEETING

MINUTES OF MARCH 11, 2020

A meeting of Sterling Township Supervisor and the Board of Trustees was held on March 11 at the Sterling Town Hall at 8:30 am. The meeting was called to order by the supervisor, Mr. Theodore Harts.

Item 2 – Roll Call – Elected officials of the Sterling Township board present included: Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan, and Mr. Harts. Also present were the highway commissioner, Mr. Stutzke and the assessor, Mrs. Lawrence and the clerk, Mrs. Leal. Trustee, Mrs. Stanley was absent from this meeting. Others present were Mrs. Schneider, Ms. Rundall, Mrs. Sotelo and Mr. Carroll.

Item 3 – Pledge of Allegiance – Led by Mrs. Lawrence.

Item 4 – Approval of Agenda – Motion was made by Mr. McGinn and seconded by Mr. Ausman to approve the agenda as presented. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Item 5 – Approval of Minutes of Previous Meeting – Motion was made by Mr. Ausman and seconded by Mr. Duncan to approve the minutes of the previous meeting. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Item 6 – Communication from Visitors – NONE

Item 7 – Riverside Cemetery Report – Manager, Mr. Carroll, gave out a monthly sales report to the board and said that everything was running smoothly.

Item 8 – Assessor Report – Mrs. Lawrence reported that they have helped with 220 senior exemptions and 177 freezes. They also have gone to the senior center to help the seniors fill out their forms.

Item 9 – Clerk Report – Mrs. Leal reminded the board that Topics Day in Springfield is on Wednesday, April 1 and if they plan to attend they need to call Mrs. Schneider or the office soon so that she can sign them up.

Item 10 – Highway Commissioner Report – Mr. Stutzke reminded the board that the Highway Commissioner's spring seminar will be held on April 4 at the Westwood Sports Center in Sterling.

He also said that the highway will be doing a lot of ditch work soon.

Item 11 – Supervisor Report –Bills

Town Fund - \$27,555.91 - Motion was made by Mr. Ausman and seconded by Mr. Duncan to authorize and pay the expenses of the Town Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

General Assistance - \$8,181.20 - Motion was made by Mr. McGinn and seconded by Mr. Duncan to authorize and pay the expenses of the General Assistance Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Town IMRF Fund - \$1,182.43 - Motion was made by Mr. McGinn and seconded by Mr. Ausman to authorize and pay the expenses of the Town IMRF. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Community Development - \$4,236.02 - Motion was made by Mr. Ausman and seconded by Mr. Duncan to authorize and pay the expenses of the Community Development Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Town Social Security - \$1,259.03 - Motion was made by Mr. McGinn and seconded by Mr. Duncan to authorize and pay the expenses of the Town Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Riverside Cemetery -\$3,248.65 - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Riverside Cemetery Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Cemetery Payroll - \$12,715.68 - Motion was made by Mr. Duncan and seconded by Mr. McGinn to authorize and pay the expenses of the Cemetery Payroll Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Road and Bridge Fund - \$7,728.72 - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Road and Bridge Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Road Tax Fund \$909.48 - Motion was made by Mr. Ausman and seconded by Mr. Duncan to authorize and pay the expenses of the Road Tax Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

Highway Social Security Fund - \$567.21

Highway IMRF Fund - \$580.13

Motion was made by Mr. McGinn and seconded by Mr. Ausman to authorize and pay the expenses of the Social Security Fund and the Hwy IMRF Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

Item 11 – Trustee and Supervisor/Staff Reports:

Supervisor, Mr. Harts thanked the highway commissioner, Mr. Stutzke and his men for repairing

the road leading to the township. It was greatly appreciated.
Mr. Harts also said that the CFY will once again be a voting place on March 17.

Item 12– New Business:

ATM AGENDA: The annual town meeting agenda was presented to the board and a motion was made by Mr. McGinn and seconded by Mr. Ausman to accept the agenda for the annual town meeting. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

GRANTS: Mr. Harts presented the grant for PADS and a motion was made by Mr. Ausman seconded by Mr. McGinn to give PADS a grant in the amount of \$10,000. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

BUDGET DISCUSSION: The budgets were discussed again and Mr. Ausman made a motion seconded by Mr. McGinn to accept the presentation of the budgets. The budgets themselves will be voted on at the hearings on March 25. The remaining trustees agreed. Motion was carried unanimously.

Item 13– Old Business – NONE

Item 14– Closed Session- (Pursuant to the IL. State Statute 5ILCS 120/2 c). - NONE

Item 14– Communication from Visitors – Ms. Sonrisa Coronado and Ms. Azaylia Ramos representing the National Night Out Back Pack program were at the meeting explaining their program to the trustees. The event is Tuesday, August 4th and they are looking for financial help from the township.

Item 15– Adjournment – Motion was made by Mr. Duncan and seconded by Mr. Ausman to adjourn this meeting. Motion carried unanimously. Next meeting will be held on March 25, at 108 Fourth Avenue, Suite 2 in Sterling.

Frances Leal,
Township Clerk