

THEODORE HARTS  
Supervisor  
DANA STUTZKE  
Highway Commissioner  
FRANCES LEAL  
Town Clerk  
MARCY LAWRENCE  
Assessor

## TOWN OF STERLING

108 Fourth Ave. - Suite #2  
STERLING, ILLINOIS 61081  
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Trustees:  
THOMAS AUSMAN  
RUTH M. STANLEY  
WILLIAM C. MCGINN  
KEN DUNCAN

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BOARD OF TRUSTEE'S MEETING

MINUTES OF MARCH 25, 2020

A meeting of Sterling Township Supervisor and the Board of Trustees was held on March 25 at the Sterling Town Hall at 9 am. The meeting was called to order by the supervisor, Mr. Theodore Harts.

**Item 2 – Roll Call** – Elected officials of the Sterling Township board present included: Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts. Also present were the highway commissioner, Mr. Stutzke and the clerk, Mrs. Leal. Trustee, Mrs. Stanley was absent from this meeting.

**Item 3 – Pledge of Allegiance** – Led by Mr. Stutzke.

**Item 4 – Approval of Agenda** – Motion was made by Mr. McGinn and seconded by Mr. Duncan to approve the agenda as presented. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan, and Mr. Harts voted aye. Motion carried.

**Item 5 – Approval of Minutes of Previous Meeting** – Motion was made by Mr. McGinn and seconded by Mr. Duncan to approve the minutes of the previous meeting. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

**Item 6 – Communication from Visitors – NONE**

**Item 7 – Riverside Cemetery Report** – Mr. Harts read a report from the cemetery manager that the roof on the Mausoleum has been completed.

**Item 8 – Assessor Report - NONE**

**Item 9 – Clerk Report - NONE**

**Item 10 – Highway Commissioner Report** – Mr. Stutzke reported that he and the clerk will be talking to the township attorney today regarding some issues for the annual town meeting. He also said that his men are busy working on roads.

**Item 11 – Supervisor Report –Bills**

**Town Fund - \$40,135.52** - Motion was made by Mr. McGinn and seconded by Mr. Duncan to authorize and pay the expenses of the Town Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**General Assistance - \$21,777.82** - Motion was made by Mr. Ausman and seconded by Mr. Duncan to authorize and pay the expenses of the General Assistance Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Town IMRF Fund - \$1,178.67** - Motion was made by Mr. McGinn and seconded by Mr. Duncan to authorize and pay the expenses of the Town IMRF. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan, and Mr. Harts all voted aye. Motion carried.

**Community Development - \$2,973.24** - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Community Development Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Town Social Security - \$1,147.26** - Motion was made by Mr. Ausman and seconded by Mr. Duncan to authorize and pay the expenses of the Town Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Road and Bridge Fund - \$8,393.43** - Motion was made by Mr. McGinn and seconded by Mr. Ausman to authorize and pay the expenses of the Road and Bridge Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

**Road Tax Fund \$1,889.98** - Motion was made by Mr. McGinn and seconded by Mr. Ausman to authorize and pay the expenses of the Road Tax Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

**Equipment & Building - \$42.00** - Motion was made by Mr. Duncan and seconded by Mr. Ausman to authorize and pay the expenses of the Equipment & Building Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

**Highway Social Security Fund - \$532.51**

**Highway IMRF Fund - \$573.99**

Motion was made by Mr. McGinn and seconded by Mr. Duncan to authorize and pay the expenses of the Social Security Fund and the Hwy IMRF Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Road and Bridge Fund - \$23,108.47** - Motion was made by Mr. McGinn and seconded by Mr. Duncan to authorize and pay the expenses of the Road and Bridge Fund. Trustees,

Mr. Ausman, Mr. McGinn, Mr. Duncan, and Mr. Harts voted aye. Motion carried.

**Road Tax Fund \$1,524.45** - Motion was made by Mr. Ausman and seconded by Mr. Duncan to authorize and pay the expenses of the Road Tax Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

**Equipment & Building - \$960.00** - Motion was made by Mr. McGinn and seconded by Mr. Duncan to authorize and pay the expenses of the Equipment & Building Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

**Highway Social Security Fund - \$525.24**

**Highway IMRF Fund - \$573.99**

Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Social Security Fund and the Hwy IMRF Fund. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts all voted aye. Motion carried.

**Item 11 – Supervisor’s Report**

**Mr. Harts** said that there have been several conferences with the head of departments and staff to control the Corvid-19 situation. He explained how the process will work with different jobs. He stated that General Assistance is still in operation but just in a different way. He explained all of the security measures that are being taken for the township to stay safe.

**Item 12– New Business: APPROVAL OF TOWN BUDGET:** Motion was made by Mr. Ausman and seconded by Mr. Duncan to approve and pass the 2020 Town budget in the amount of \$1,404,363 as presented. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried. Budget follows:

<b>TOWN</b>	<b>\$596,038</b>	<b>GENERAL ASSISTANCE</b>	<b>\$221,450</b>
<b>IMRF</b>	<b>35,000</b>	<b>INSURANCE FUND</b>	<b>19,000</b>
<b>COM DEV.</b>	<b>116,300</b>	<b>AUDIT FUND</b>	<b>5,000</b>
<b>SOC. SEC.</b>	<b>40,000</b>	<b>UNEMPLOYMENT</b>	<b>6,000</b>
<b>CEMETERY</b>	<b>365,575</b>		
<b>TOTAL APPROPRIATIONS</b>		<b>\$1,404,363</b>	

**APPROVAL OF ADDENDUM TO PERSONNEL POLICY:** Motion was made by Mr. McGinn and seconded by Mr. Ausman to table the Addendum to the personnel policy as presented. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

**Item 13– Old Business – NONE**

**Item 14– Closed Session- (Pursuant to the IL. State Statute 5ILCS 120/2 c). - NONE**

**Item 14– Communication from Visitors – NONE**

**Item 15– Adjournment** – Motion was made by Mr. McGinn and seconded by Mr. Duncan to adjourn this meeting. Motion carried unanimously. Next meeting will be held on April 8, 2020 at 8:30 am, at 108 Fourth Avenue, Suite 2 in Sterling.

Frances Leal,  
Township Clerk