

THEODORE HARTS  
Supervisor  
DANA STUTZKE  
Highway Commissioner  
FRANCES LEAL  
Town Clerk  
MARCY LAWRENCE  
Assessor

## TOWN OF STERLING

108 Fourth Ave. - Suite #2  
STERLING, ILLINOIS 61081  
Phone (815) 625-3990  
Fax (815) 625-3193

Trustees:  
THOMAS AUSMAN  
RUTH M. STANLEY  
WILLIAM C. MCGINN  
KEN DUNCAN

---

BOARD OF TRUSTEE'S MEETING

MINUTES OF MAY 13, 2020

A meeting of Sterling Township Supervisor and the Board of Trustees was held on May 13 per phone conference at 8:30 am. The meeting was called to order by the supervisor, Mr. Theodore Harts.

**Item 2 – Roll Call** – Elected officials of the Sterling Township board present included: Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts. The assessor, Mrs. Lawrence and the clerk, Mrs. Leal were also present. Trustee, Mrs. Stanley was absent from this meeting.

**Item 3 – Pledge of Allegiance** – Together, everyone recited the Pledge of Allegiance.

**Item 4 – Approval of Agenda** – Motion was made by Mr. Ausman and seconded by Mr. McGinn to approve the agenda as presented. Trustees, Mr. Ausman, Mr. McGinn, Mr. Duncan and Mr. Harts voted aye. Motion carried.

**Item 5 – Approval of Minutes of Previous Meeting** – Motion was made by Mr. McGinn and seconded by Mr. Ausman to approve the minutes of the previous meeting. Trustees, Mr. Ausman, Mr. McGinn and Mr. Harts voted aye. Motion carried.

**Item 6 – Communication from Visitors – NONE**

**Item 7 – Riverside Cemetery Report - NONE**

**Item 8 – Assessor Report** – Mrs. Lawrence said that her office is busy working on Homestead Exemptions and Senior Freezes. She also said that the tax bills will be mailed out tomorrow.

**Item 9 – Clerk Report - NONE**

**Item 10 – Highway Commissioner Report - NONE**

**Item 11 – Supervisor Report –Bills**

**Town Fund - \$30,003.50** - Motion was made by Mr. Ausman and seconded by Mr. McGinn

to authorize and pay the expenses of the Town Fund. Trustees, Mr. Ausman, Mr. McGinn and Mr. Harts all voted aye. Motion carried.

**General Assistance - \$9,613.16** - Motion was made by Mr. McGinn and seconded by Mr. Ausman to authorize and pay the expenses of the General Assistance Fund. Trustees, Mr. Ausman, Mr. McGinn and Mr. Harts all voted aye. Motion carried.

**Town IMRF Fund - \$2,264.91** - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Town IMRF. Trustees, Mr. Ausman, Mr. McGinn, and Mr. Harts all voted aye. Motion carried.

**Community Development - \$3,740.00** - Motion was made by Mr. McGinn and seconded by Mr. Ausman to authorize and pay the expenses of the Community Development Fund. Trustees, Mr. Ausman, Mr. McGinn and Mr. Harts all voted aye. Motion carried.

**Town Audit Fund - \$4,750.00** - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Town Audit Fund. Trustees, Mr. Ausman, Mr. McGinn and Mr. Harts all voted aye. Motion carried.

**Town Social Security - \$2,259.15** - Motion was made by Mr. McGinn and seconded by Mr. Ausman to authorize and pay the expenses of the Town Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn and Mr. Harts all voted aye. Motion carried.

**Riverside Cemetery -\$57,292.31** - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Riverside Cemetery Fund. Trustees, Mr. Ausman, Mr. McGinn and Mr. Harts all voted aye. Motion carried.

**Cemetery Payroll - \$12,107.12** - Motion was made by Mr. McGinn and seconded by Mr. Ausman to authorize and pay the expenses of the Riverside Cemetery Payroll Fund. Trustees, Mr. Ausman, Mr. McGinn and Mr. Harts all voted aye. Motion carried.

**Road and Bridge Fund – \$11,721.31** - Motion was made by Mr. McGinn and seconded by Mr. Ausman to authorize and pay the expenses of the Road and Bridge Fund. Trustees, Mr. Ausman, Mr. McGinn and Mr. Harts voted aye. Motion carried.

**Road Tax Fund - \$1,459.53** - Motion was made by Mr. McGinn and seconded by Mr. Ausman to authorize and pay the expenses of the Road Tax Fund. Trustees, Mr. Ausman, Mr. McGinn and Mr. Harts voted aye. Motion carried.

**Special Bridge - \$75.** - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Special Bridge Fund. Trustees, Mr. Ausman, Mr. McGinn and Mr. Harts voted aye. Motion carried.

**Highway Social Security Fund - \$548.38**  
**Highway IMRF Fund - \$596.07**

Motion was made by Mr. McGinn and seconded by Mr. Ausman to authorize and pay the expenses of the Social Security Fund and the Hwy IMRF Fund. Trustees, Mr. Ausman, Mr. McGinn and Mr. Harts all voted aye. Motion carried.

**Item 11 –Supervisor’s Report** – Mr. Harts informed the board that the township is now going to be using Quick Books for our bookkeeping program. In June, our finance director, Mrs. Schneider will be attending a seminar for Quick Books.

**Item 12– New Business: FOOD BANK / GRANT** – Mr. Harts introduced a grant for the Food Bank. A motion was made by Mr. Ausman and seconded by Mr. McGinn to give the Sauk Valley Food Bank a grant in the amount of \$13,000. Trustees, Mr. Ausman, Mr. McGinn and Mr. Harts all voted aye. Motion carried.

**Item 13– Old Business – NONE**

**Item 14– Closed Session- (Pursuant to the IL. State Statute 5ILCS 120/2 c). - NONE**

**Item 14– Communication from Visitors – NONE**

**Item 15– Adjournment** – Motion was made by Mr. McGinn and seconded by Mr. Ausman to adjourn this meeting. Motion carried unanimously. Next meeting will be held on May 27, 2020 at 8:30 am, at 108 Fourth Avenue, Suite 2 in Sterling.

Frances Leal,  
Township Clerk