

THEODORE HARTS  
Supervisor  
DANA STUTZKE  
Highway Commissioner  
FRANCES LEAL  
Town Clerk  
MARCY LAWRENCE  
Assessor

## TOWN OF STERLING

108 Fourth Ave. - Suite #2  
STERLING, ILLINOIS 61081  
Phone (815) 625-3990  
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Trustees:  
THOMAS AUSMAN  
RUTH M. STANLEY  
WILLIAM C. MCGINN  
KEN DUNCAN

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### BOARD OF TRUSTEE'S MEETING

MINUTES OF JULY 8, 2020

A meeting of Sterling Township Supervisor and the Board of Trustees was held on July 8 at the Sterling Town Hall at 8:30 am. The meeting was called to order by the supervisor, Mr. Theodore Harts.

**Item 2 – Roll Call** – Elected officials of the Sterling Township board present included: Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts. Also present were the assessor, Mrs. Lawrence and the clerk, Mrs. Leal. Trustee, Mr. Duncan was absent from this meeting. Also present were Mrs. Schneider and Mrs. Sotelo.

**Item 3 – Pledge of Allegiance** – Led by Mr. McGinn.

**Item 4 – Approval of Agenda** – Motion was made by Mrs. Stanley and seconded by Mr. Ausman to approve the agenda as presented. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts voted aye. Motion carried.

**Item 5 – Approval of Minutes of Previous Meeting** – Motion was made by Mr. Ausman and seconded by Mr. McGinn to approve the minutes of the previous meeting. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts voted aye. Motion carried.

**Item 6 – Communication from Visitors – NONE**

**Item 7 – Riverside Cemetery Report - NONE**

**Item 8 – Assessor Report** – Mrs. Lawrence said that her office has done 468 exemptions and 355 freezes so far. They are also busy working on permits.

**Item 9 – Clerk Report - NONE**

**Item 10 – Highway Commissioner Report** – Highway commissioner, Mr. Stuzke, said that his crew is busy working on blacktopping.

**Item 11 – Supervisor Report –Bills**

**Town Fund - \$22,993.63** - Motion was made by Mrs. Stanley and seconded by Mr. Ausman to authorize and pay the expenses of the Town Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

**General Assistance - \$5,901.42** - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the General Assistance Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

**Town IMRF Fund - \$1,189.84** - Motion was made by Mr. Ausman and seconded by Mrs. Stanley to authorize and pay the expenses of the Town IMRF. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

**Community Development - \$1,870.00** - Motion was made by Mr. McGinn and seconded by Mrs. Stanley to authorize and pay the expenses of the Community Development Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

**Town Social Security - \$1,369.94** - Motion was made by Mrs. Stanley and seconded by Mr. McGinn to authorize and pay the expenses of the Town Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

**Riverside Cemetery - \$5,818.59** - Motion was made by Mr. Ausman and seconded by Mrs. Stanley to authorize and pay the expenses of the Riverside Cemetery Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

**Cemetery Payroll - \$18,264.15** - Motion was made by Mr. McGinn and seconded by Mrs. Stanley to authorize and pay the expenses of the Riverside Cemetery Payroll Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

**Road and Bridge Fund - \$8,064.79** - Motion was made by Mr. Ausman and seconded by Mrs. Stanley to authorize and pay the expenses of the Road and Bridge Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts voted aye. Motion carried.

**Road Tax Fund \$1,352.49** - Motion was made by Mr. McGinn and seconded by Mrs. Stanley to authorize and pay the expenses of the Road Tax Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts voted aye. Motion carried.

**Highway Social Security Fund - \$542.75**

**Highway IMRF Fund - \$593.13**

Motion was made by Mr. Ausman and seconded by Mrs. Stanley to authorize and pay the expenses of the Highway Social Security Fund and the Highway IMRF. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

**Item 11 – Trustee and Supervisor/Staff Reports:**

**Mrs. Sotelo** said that she is looking into getting someone to repair the steps and fence in front of the assessor's office and the fence at the CFY building.

**Supervisor, Mr. Harts** informed the board that he has added an addendum to the Sterling Township rental agreement. Only groups of 50 people or less will be allowed to rent at the Youth Center at this time. There will also be disposable masks, hand sanitizers and a no touch thermometer on hand in the township buildings. For more information about the township during this pandemic, please call the township office at 815-625-3990.

**Item 12– New Business - NONE**

**Item 13– Old Business – NONE**

**Item 14– Closed Session- (Pursuant to the IL. State Statute 5ILCS 120/2 c). - NONE**

**Item 14– Communication from Visitors – NONE**

**Item 15– Adjournment** – Motion was made by Mrs. Stanley and seconded by Mr. Ausman to adjourn this meeting. Motion carried unanimously. Next meeting will be held on July 22 at 8:30 am, at 108 Fourth Avenue, Suite 2 in Sterling.

Frances Leal,  
Township Clerk