

THEODORE HARTS
Supervisor
DANA STUTZKE
Highway Commissioner
FRANCES LEAL
Town Clerk
MARCY LAWRENCE
Assessor

TOWN OF STERLING

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Trustees:
THOMAS AUSMAN
RUTH M. STANLEY
WILLIAM C. MCGINN

BOARD OF TRUSTEE'S MEETING

MINUTES OF SEPTEMBER 9, 2020

A meeting of Sterling Township Supervisor and the Board of Trustees was held on September 9 at the Sterling Town Hall at 8:30 am. The meeting was called to order by the supervisor, Mr. Theodore Harts.

Item 2 – Roll Call – Elected officials of the Sterling Township board present included: Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts. Also present were the highway commissioner, Mr. Stutzke and the assessor, Mrs. Lawrence and the clerk, Mrs. Leal. Others present were Mr. Carroll, Mrs. Schneider and Mrs. Sotelo.

Item 3 – Pledge of Allegiance – Led by Mr. McGinn.

Item 4 – Approval of Agenda – Motion was made by Mrs. Stanley and seconded by Mr. Ausman to approve the agenda as presented. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts voted aye. Motion carried.

Item 5 – Approval of Minutes of Previous Meeting – Motion was made by Mr. Ausman and seconded by Mrs. Stanley to approve the minutes of the previous meeting. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts voted aye. Motion carried.

Item 6 – Communication from Visitors – NONE

Item 7 – Riverside Cemetery Report – Mr. Carroll gave out a “Lots Sold and Burial” report.

.Item 8 – Assessor Report - NONE

Item 9 – Clerk Report – The clerk, Mrs. Leal reported that packets for the Consolidated election which is on April 6, 2021, can be picked up starting September 22, 2020. The filing dates for the election are December 14 through December 21, 2020.

Item 10 – Highway Commissioner Report –Highway commissioner, Mr. Stutzke, reported that they are busy working on the roads putting in tubes. He will be meeting with Civil to talk about the roads they will be working on shortly.

Item 11 – Supervisor Report –Bills

Town Fund - \$24,431.05 - Motion was made by Mrs. Stanley and seconded by Mr. McGinn

to authorize and pay the expenses of the Town Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

General Assistance - \$5,106.30 - Motion was made by Mr. McGinn and seconded by Mr. Ausman to authorize and pay the expenses of the General Assistance Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

Town IMRF Fund - \$1,290.66 - Motion was made by Mr. McGinn and seconded by Mrs. Stanley to authorize and pay the expenses of the Town IMRF. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

Community Development - \$2,473.00 - Motion was made by Mr. Ausman and seconded by Mrs. Stanley to authorize and pay the expenses of the Community Development Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

Town Social Security - \$1,473.13 - Motion was made by Mrs. Stanley and seconded by Mr. McGinn to authorize and pay the expenses of the Town Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

Riverside Cemetery - \$2,452.60 - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Riverside Cemetery Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

Cemetery Payroll - \$17,100.41 - Motion was made by Mr. Ausman and seconded by Mrs. Stanley to authorize and pay the expenses of the Riverside Cemetery Payroll Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

Road and Bridge Fund - \$8,295.56 - Motion was made by Mr. McGinn and seconded by Mrs. Stanley to authorize and pay the expenses of the Road and Bridge Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

Road Tax Fund \$1,284.89 - Motion was made by Mr. Ausman and seconded by Mrs. Stanley to authorize and pay the expenses of the Road Tax Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts voted aye. Motion carried.

Highway Social Security Fund - \$566.15

Highway IMRF Fund - \$588.61

Motion was made by Mr. McGinn and seconded by Mrs. Stanley to authorize and pay the expenses of the Social Security Fund and the Hwy IMRF Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Stanley and Mr. Harts all voted aye. Motion carried.

Item 11 – Trustee and Supervisor/Staff Reports:

Supervisor, Mr. Harts said that the board meetings will be held in person at the township until

further notice. He also said that the township will soon be having the annual town meeting. The township will follow the protocol for having the annual town meeting during this pandemic. Mr. Harts also reported the new hours for employees which will be 8-1 in office hours and 1:30 to 5:30 employees will work from home. Laptops were ordered for employees so that they can work from home. The township office will be closed on Fridays.

Item 12– New Business: The township is looking to fill the position of trustee which was left vacant after Mr. Duncan resigned from his position as trustee.

Item 13– Old Business – NONE

Item 14– Closed Session- (Pursuant to the IL. State Statute 5ILCS 120/2 c). - NONE

Item 14– Communication from Visitors – NONE

Item 15– Adjournment – Motion was made by Mr. McGinn and seconded by Mrs. Stanley to adjourn this meeting. Motion carried unanimously. Next meeting will be held on September 23, at 8:30 am, at 108 Fourth Avenue, Suite 2 in Sterling.

Frances Leal,
Township Clerk