

ANGELA SCHNEIDER
Supervisor
KURT GLAZER
Highway Commissioner
FRANCES LEAL
Town Clerk
MARCY LAWRENCE
Assessor

TOWN OF STERLING

108 Fourth Ave. - Suite #2
STERLING, ILLINOIS 61081
Phone (815) 625-3990
Fax (815) 625-3193

Trustees:
THOMAS AUSMAN
WILLIAM C MCGINN
CYNTHIA KURPIUS
MARY ELLEN WILKINSON

BOARD OF TRUSTEE'S MEETING

MINUTES OF OCTOBER 13, 2021

A meeting of Sterling Township Supervisor and the Board of Trustees was held at the Sterling Town Hall at 8:30 am. The meeting was called to order by the supervisor, Mrs. Angela Schneider.

Item 2 – Roll Call – Elected officials of the Sterling Township board present included: Trustees, Mr. Ausman, Mr. McGinn, Mrs. Kurpius, Mrs. Wilkinson and Mrs. Schneider. Also present were the highway commissioner, Mr. Glazier and the assessor, Mrs. Lawrence and the clerk, Mrs. Leal. Others present were -----

Item 3 – Pledge of Allegiance – Led by Mr. Ausman.

Item 4 – Approval of Agenda – Motion was made by Mr. McGinn and seconded by Mrs. Kurpius to approve the agenda as presented. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Kurpius, Mrs. Wilkinson and Mrs. Schneider voted aye. Motion carried.

Item 5 – Approval of Minutes of Previous Meeting – Motion was made by Mrs. Kurpius and seconded by Mr. Ausman to approve the minutes of the previous meeting. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Kurpius, Mrs. Wilkinson and Mrs. Schneider voted aye. Motion carried.

Item 6 – Communication from Visitors – NONE

Item 7 – Riverside Cemetery Report

Mr. Carroll, Cemetery Manager, reported that Helm has completed the asphalt work as of 10/12/2021. In addition to roadways, they asphalted the parking area used for the equipment and mowers. He is looking into advertising and promoting the sale of bricks for the Veterans' Memorial in the time frame of Veteran's Day. Mr. Carroll is also exploring options for ash scattering such as a scattering garden or a Memorial forest at the Cemetery.

.Item 8 – Assessor Report

Mrs. Lawrence reported that the appeal deadline is October 21, 2021 and to date two appeals have been received.

Item 9 – Clerk Report

No report

Item 10 – Highway Commissioner Report -

Mr. Glazier reported that Helm has finished road resurfacing on West section of Holly Rd and Fulfs

Rd. Jordan Township donated a load of gravel in lieu of resurfacing on Fulfs Rd. He has received an estimate for repairs/road work that needs to be done on intersection of LeFevre Rd and McCue Rd which is under \$20,000 so bids won't be necessary. The road needs regrinding and surfaced before plowing season.

Mr. Glazier reported that he is dealing with an individual on Hickory Hills Rd that had asphaltting work done in June and he is now ignoring payment of invoices for the asphalt work. Mr. Glazier may be forced to contact Collections regarding this matter as several attempts to collect payment have been made and ignored.

Security cameras have been installed at the Highway Garage for security of property in the Garage as well as being able to monitor the dumping and the gas pumps. He noted that the Highway credit card has been compromised and had to be replaced.

Mr. Glazier stated there have been many equipment problems; there are issues with the backhoe and the number one truck is at Meiners for repairs and the number two truck will also have to go in for repairs. The Loader has tires that are continually leaking. He reported he has been buying filters and hoses to stock up for the winter since he has been warned that it will be difficult to come by these parts this winter. He is setting up an account at Car Quest. Mr. Glazier reported that the salt price is up \$17 a ton. Salt was at \$44/ton and is now at \$61.4/ton.

Item 11 – Supervisor Report –Bills

Town Fund - \$13,538.00 - Motion was made by Mr. Ausman and seconded by Mrs. Kurpius to authorize and pay the expenses of the Town Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Kurpius, Mrs. Wilkinson and Mrs. Schneider all voted aye. Motion carried.

General Assistance - \$2,569.91 - Motion was made by Mrs. Kurpius and seconded by Mrs. Wilinon to authorize and pay the expenses of the General Assistance Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Kurpius, Mrs. Wilkinson and Mrs. Schneider all voted aye. Motion carried.

Community Development - \$269.20 - Motion was made by Mr. McGinn and seconded by Mrs. Kurpius to authorize and pay the expenses of the Community Development Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Kurpius, Mrs. Wilkinson and Mrs. Schneider all voted aye. Motion carried.

Town Social Security - \$837.69 - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Town Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Kurpius, Mrs. Wilkinson and Mrs. Schneider all voted aye. Motion carried.

Riverside Cemetery General Fund - \$4,426.29 - Motion was made by Mr. McGinn and seconded by Mrs. Kurpius to authorize and pay the expenses of the Cemetery General Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Kurpius, Mrs. Wilkinson and Mrs. Schneider all voted aye. Motion carried.

Riverside Payroll - \$16,538.19 - Motion was made by Mr. Ausman and seconded by Mr. McGinn to authorize and pay the expenses of the Cemetery Payroll Fund. Trustees, Mr. Ausman,

Mr. McGinn, Mrs. Kurpius, Mrs. Wilkinson and Mrs. Schneider all voted aye. Motion carried.

Road and Bridge Fund - \$11,050.39 - Motion was made by Mrs. Kurpius and seconded by Mrs. Wilinon to authorize and pay the expenses of the Road and Bridge Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Kurpius, Mrs. Wilkinson and Mrs. Schneider voted aye. Motion carried.

Road Tax Fund \$1,191.97 - Motion was made by Mr. McGinn and seconded by Mr. Ausman to authorize and pay the expenses of the Road Tax Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Kurpius, Mrs. Wilkinson and Mrs. Schneider voted aye. Motion carried.

Equipment & Building - \$9,112.36 - Motion was made by Mr. Ausman and seconded by Mrs. Wilinon to authorize and pay the expenses of the Equipment & Building Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Kurpius, Mrs. Wilkinson and Mrs. Schneider voted aye. Motion carried.

Highway Social Security Fund - \$748.63 - Motion was made by Mrs. Kurpius and seconded by Mr. Ausman to authorize and pay the expenses of the Social Security Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Kurpius, Mrs. Wilkinson and Mrs. Schneider all voted aye. Motion carried.

Highway IMRF Fund - \$567.81 - Motion was made by Mr. McGinn and seconded by Mrs. Kurpius to authorize and pay the expenses of the Social Security Fund and the Hwy IMRF Fund. Trustees, Mr. Ausman, Mr. McGinn, Mrs. Kurpius, Mrs. Wilkinson and Mrs. Schneider all voted aye. Motion carried.

Item 11 – Trustee and Supervisor/Staff Reports:

Supervisor, Mrs. Schneider pointed out an expense for the Cemetery which was outdoor furniture found at a clearance sale price at WalMart to replace the dated and in poor condition furniture that is currently at the mausoleum. She reminded all that the Township conference is November 15-17 and it is a Virtual Boot Camp. All those interested should contact her to register and the deadline for registration is November 8th. The fee for the Conference is \$99/person.

Mrs. Schneider indicated that she will look into finding to present and inform the board of the IMPACT program that the Sauk Valley Community College has developed for area students.

She researched the issue of pre-approval of bills. She found the 2019 resolution for pre-approval of bills and submitted it to the attorney for review. The attorney responded that yes due to the prompt payment act it is ok to pay bills and approve bills/payment after they are paid. The attorney suggested that the resolution is valid, but that it should be updated and would be prudent to have a more current resolution. The board needs to adopt a new resolution. Mrs. Schneider will check with the attorney to see if there can be one resolution for Town, Cemetery and Highway or if a separate resolution is needed for each.

The Food Pantry is nearing the end of its' declared availability and Mrs. Schneider recommends that Sterling Township support other food pantries rather than maintain one. Township has only had maybe five to six individuals take advantage of the Food Pantry each Tuesday. Based on the usage of the Food Pantry from March to October 2021 the board agrees it is best to support other Food

Pantries and not continue our Food Pantry after October's advertised date. Mrs. Schneider found that the First Methodist Church has a resource for hygiene and medical needs and they are just across the river. It has been concluded that opening a Hygiene/Medical Aid service center is not a service that Sterling Township needs to provide due to the close proximity of the First Methodist Church and the broad reach of First Methodist Church.

Thanksgiving Vouchers to County Marker will be available starting November 2nd. Applications must be completed for the vouchers and there are income guidelines.

Mrs. Schneider and Ms. Rundall will be at the GATI Friday the 22nd of October.

Mrs. Schneider stated that Matt Schueler of WIPFLI contacted Township and Highways on October 5th and indicated they are breaking the contract for Highway accounting services with no fees. The Highway will move the accounting back in house. The Highway is also moving the banking from Sterling Federal Bank to Sauk Valley Bank.

Item 12– New Business

Item 13– Old Business – NONE

Item 14– Closed Session- (Pursuant to the IL. State Statute 5ILCS 120/2 c). - NONE

Item 14– Communication from Visitors – NONE

Item 15– Adjournment – Motion was made by Mr. Ausman and seconded by Mr. McGinn to adjourn this meeting. Motion carried unanimously. Next meeting will be held on October 27, 2021, at 12 pm, at 108 Fourth Avenue, Suite 2 in Sterling.

Frances Leal,
Township Clerk